ERICA WONG CHAK YUNG   |   DATE OF BIRTH: 11/06/1991]

[Flat G, 23/F, BLK 4, Tsing Yi garden, Tsing Yi, N.Y.]  | Tel: 98652362 |

[Email] [ericawongchakyung@gmail.com](mailto:ericawongchakyung@gmail.com)

# Objective

### My objective is to obtain a position of assistant fund accountant in a professional office environment where my skills are valued and can utilize my skills and knowledge equipped in the past. Ideally, I hope to have a focus on financial issues.

# Skills & Abilities

* Microsoft Word
* Excel
* TecSystems- Enterprise ( Accounting system)

# Experience

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| --- | --- | --- |
| **[Accounts assistant/Accountant]** — [MD Logistics Hong Kong Limited] | | [1/2/2016] — [Present] |
| [Handle AR, AP, monthly reports to Japan headquarter and ad hoc tasks assigned by seniors.] | |
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# Education

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| --- | --- | --- |
| **[HKICPA] — QP Module D exam** | | [2017/12] |
| **[Hang Seng Management College]** — Bachelor of Business Administration, Concentration-Accounting] | | [2011/09] — [2016/05] |
| **[Ma Ko Pan Memorial College]** — Form 1- Form 7 | | [201/09] — [2011/8] |
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# Languages

Fluent Cantonese and English

# Expected salary Current salary

$20,500/month (negotiable) $16, 200/ month (13-month salary & bonus)

# Availability

Immediate

# Reference

Available upon request